

MINUTES
SPECIAL MEETING OF THE BOARD OF EDUCATION
NORTHWEST LOCAL SCHOOL DISTRICT
Monday, June 21, 2021 (6:30 PM)

The Meeting of the Board of Education of the Northwest Local School District was called to order by Board President Mark Gilbert.

1.0 PLEDGE OF ALLEGIANCE

1.1 Pledge of Allegiance

Requested all to rise for the Pledge of Allegiance.

2.0 ROLL CALL

2.1 Call of the Roll

UPON THE CALL OF THE ROLL, THE FOLLOWING BOARD MEMBERS WERE PRESENT:

BOARD MEMBERS:

Mark Gilbert
Jim Detzel
Pam Detzel
Joe Yoshimura
Matt Tietsort

ALSO IN ATTENDANCE: 1 guest

3.0 EXECUTIVE SESSION

3.1 Executive Session

The Board approved a motion to move into executive session to consider the compensation of a public employee.

Recommendation: The Superintendent recommended that the Board of Education approve the motion to move into executive session as listed.

The Board moved into executive session at 6:35 p.m.

ORIGINAL - Motion

Member **(Jim Detzel)** Moved, Member **(Joe Yoshimura)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board of Education approve the motion to move into executive session as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Mark Gilbert Yes
Jim Detzel Yes
Pam Detzel Yes

Joe Yoshimura Yes
Matt Tietsort Yes

Discussion:

Mr. Gilbert - The Board's intent for the executive session is to appoint Darrell Yater as the Interim Superintendent, contingent upon agreement of compensation. There will be action following the executive session.

3.2 Return from Executive Session

The Board returned from executive session at 6:58 p.m.

4.0 APPROVAL OF SUPERINTENDENT'S CONSENT ITEMS

A) Personnel

4.1 Interim Superintendent Appointment

The Board appointed Darrell Yater as acting Interim Superintendent, effective June 24 - July 31, 2021.

Recommendation: The Superintendent recommended the Board of Education approve Darrell Yater as Interim Superintendent, effective June 24 - July 31, 2021.

ORIGINAL - Motion

Member **(Jim Detzel)** Moved, Member **(Joe Yoshimura)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve Darrell Yater as Interim Superintendent, effective June 24, 2021'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Mark Gilbert Yes
Jim Detzel Yes
Pam Detzel Yes
Joe Yoshimura Yes
Matt Tietsort Yes

4.2 Personnel Items

Acceptance of Certified Resignations and Retirements

Gemperline, Christopher – St. I's – Tutor
Effective: 6/15/2021 (Position Elsewhere)

Moueng, Erin – CMS – Language Arts/Science
Effective: 8/10/2021 (Personal)

Approval of Initial Appointments

Bryan, Shelby (Replacement)
Salary: Teacher, M.A., with 5 years of experience
Effective: 8/1/2021

Chaney, Melissa (Replacement)
Salary: Teacher, M.A., with 10 years of experience
Effective: 8/1/2021

Hiett, Traci (ESSER Funded Position)
Salary: Teacher, M.A., with 4 years of experience
Effective: 8/1/2021

Jackson, Larry (Replacement)
Salary: Teacher, M.A. + 30 with 10 years of experience
Effective: 8/1/2021

Steckel, Kaylee (Replacement)
Salary: Teacher, B.A., with 4 years of experience
Effective: 8/1/2021

Approval of Administrative Change in Status

Barnaclo, Mary – from Special Education Supervisor I, (247 days), Step 11 to Special Education Supervisor III, (200 days), Step 11
Effective: 8/1/2021 (Personal)

Approval of Extra Duty Contracts for 2021-22 Effective 7/1/2021

Colerain High School

Director of Show Choir – Blake Huffaker, Step 6

Approval of Fall Music Specialist for 2021-22

Braley, Paige – CHS

Approval of Winter Music Specialist for 2021-22

Braley, Paige – CHS

Recommendation: The Superintendent recommended the Board of Education approve the adoption of personnel items as listed.

ORIGINAL - Motion

Member **(Mark Gilbert)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the adoption of personnel items as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Mark Gilbert Yes
Jim Detzel Yes
Pam Detzel Yes
Joe Yoshimura Yes
Matt Tietsort Yes

B) Miscellaneous

4.3 Superintendent Search - Vendor Contract

The Board will contract with Hamilton County Educational Service Center to conduct a Superintendent search.

Recommendation: The Superintendent recommended the Board of Education enter into a contract with Hamilton County Educational Service Center in order to conduct a superintendent search.

ORIGINAL - Motion

Member **(Pam Detzel)** Moved, Member **(Matt Tietsort)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education enter into a contract with Hamilton County Educational Service Center in order to conduct a superintendent search'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Mark Gilbert Yes
Jim Detzel Yes
Pam Detzel Yes
Joe Yoshimura Yes
Matt Tietsort Yes

Discussion:

Chad Hilliker, Superintendent of Hamilton County Educational Service Center (HCESC), presented to the Board the process for the superintendent search including the timeline, postings, sample addendum, and a press release. Our main goal is to help you with the process.

Mr. Detzel - We want to get something out tomorrow, we will have our PR person put something out on the district's website.

Mr. Gilbert - You have other a la carte services you offer like internal questionnaires and if we decide on that, how quick could you turn that around?

Mr. Hilliker (HCESC) - The turnaround time is 24 hours.

Mr. Gilbert - I personally would like to see a survey sent to the staff to get their input.

Mr. Detzel - I don't think we need to ask everyone what they want, this is the Board's role to hire a superintendent and we know what we are looking for.

Mr. Gilbert - We want to generate a buy-in, the 1500 employees deserve to have a voice in their next leader. What is the typical process in a superintendent search?

Mr. Hilliker - Each process is different, it depends on what your needs are.

Mr. Detzel - I think the survey will prolong the process.

Mr. Gilbert - Do you think a survey will prolong the process?

Mr. Hilliker - It can be turned around and closed quickly. We can do whatever you need and make sure it fits in your timeline but we don't want to prolong the process.

Mr. Yoshimura - Do you vet the candidates as they submit their applications and give us feedback?

Mr. Hilliker - We will review the applications, give a summary on each candidate and let you know if there was anything we were concerned about. You do your due diligence and when you have decided on a potential person or a couple of people, we will walk you through how to do the background checks.

Mrs. Detzel - The turnaround can be done very quickly but what is your experience in getting everything back and processed within 30 days? We need to hold additional meetings throughout this process and be ready before the school year starts.

Mr. Hilliker - Participation rate may be low due to summer and depending what you want could depend on the time needed.

Mrs. Detzel - Collectively we need to decide, as a Board, what we want to do and stick to it.

Mr. Tietsort - If we don't survey the staff, we could still hear from them organically; a quick survey will help us make the best decision we can make as a Board.

Mr. Gilbert - When picking a leader, you need to help promote a buy-in and I think surveying the staff will help do that.

Mr. Detzel - It is difficult because we are in a time crunch.

Mr. Tietsort - Survey just the staff.

Mrs. Detzel - How many questions does the survey have?

Mr. Hilliker - We will have something for you to preview tomorrow, simple survey with a scale people can choose and keep open for 2 weeks, that would give good data feedback.

Mr. Detzel - My concern is the timeline to bring in interviews vs. waiting for feedback from the survey.

Mrs. Detzel - We don't want to lose individuals with waiting a while for feedback from the survey. Two weeks is a long time.

Mr. Tietsort - Seven (7) days is plenty of time for a survey to be completed.

Mr. Hilliker - The survey results would come to me and I'll give a summary of the feedback to all of you. Need point of contact for HCESC for direction of what you want, we will wait on your direction.

Mr. Gilbert - You can send to me.

Mr. Detzel - Send it to both Mark and myself.

Mrs. Detzel - Send to both so the ball keeps rolling. When is the close date?

Mr. Detzel - A week to 10 days.

Mr. Gilbert - July 2nd?

Mr. Hilliker - We will send it out and you will have it back by July 2nd.

Mr. Detzel - The survey will go out tomorrow for 1 week?

Mr. Hilliker - You will get the preview tomorrow and once we get the ok, we will send you a link for all staff. You are on a quick timeline but we will help you get through it.

5.0 ADJOURNMENT

5.1 Board President Called for Adjournment

Board President called for adjournment.

Recommendation: The Board President asked for a motion and second for adjournment.

ORIGINAL - Motion

Member **(Pam Detzel)** Moved, Member **(Matt Tietsort)** Seconded to approve the **ORIGINAL** motion 'The Board President asks for a motion and second for adjournment'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Mark Gilbert Yes
Jim Detzel Yes
Pam Detzel Yes
Joe Yoshimura Yes
Matt Tietsort Yes

The meeting ended at 7:21 p.m.

Agenda item attachments are saved in PDF format and are viewable by the public.
Waycross Community Media video tapes board meetings, taped meetings are available on-
line at www.waycross.tv

President

Attest:

Treasurer
